



# Werribee Bowls Club Inc

*Established 1922*



## New Member Guide 2022/23

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## 1. Introduction

Welcome to the Werrabee Bows Club (the Club). We sincerely hope you enjoy your bowling; be it social or Pennant, the use of our facilities or simply the social aspect of the Club.

The following information is intended to assist you to familiarise yourself with the Club. In a club our size you should expect to get to know everyone within a short period of time. Current members are encouraged to assist in making new members welcome.

## 2. Governance

The Club's Constitution provides that the Club is governed by the Werrabee Bows Club Board of Directors, which has overall control of all activities at the Club. The Board ensures the Club is compliant with all regulatory requirements. The Bows Chairperson and Committee are responsible for all bows operations within the Club with the exception of selection of pennant sides. The Bows Committee and its committee members are elected in accordance with the Constitution.

## 3. Code of Conduct

The Club has a [Code of Conduct Policy](#) which is displayed throughout the facility and it is essential all Members and Visitors act in accordance with this Policy.

The Victorian Fair Play Code can be referenced at

<http://sport.vic.gov.au/publicationsand-resources/community-sport-resources/fair-play-code>

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## 4. CovidSafe Plan 2022

The Club has a CovidSafe Plan supporting the National Covid-19 Safe Work Principles to guide us and endeavour to ensure our Club is a healthy safe place for all to enter.



## 4. Membership Fees

Affiliated Membership	\$150 per annum (Includes Bowls Victoria affiliation fee)
Social Membership	\$50 per annum
Juniors/Under 18's	Free

## 5. Around the Club

If you have not already done so, please ask a member to show you around. Make sure you see the location of the Greens Directors noticeboard, bowls notice boards, tournament board, pennant selection boards, office, location of water fountains, mats, jacks and the bowls storage area for community bowls.

Video surveillance is operational 24/7 for protection purposes.

## 6. Getting Started

- Coaching to all WBC members is provided free of charge.
- Greens are closed Monday mornings for maintenance purposes.
- On arrival please check the Green's Director's noticeboard on the right at the side entry for greens instructions.
- A "green closed" or "rink closed" sign will be placed on the green when maintenance is being undertaken or because of bad weather.
- Under no circumstances can anyone play on a closed rink or green, unless consent is given by the Greens Director.
- Community bowls are stored in the bowls shed adjacent to the undercover area. If shed locked, the key is obtainable via the bar.
- Greens 1 & 2 - Mats and jacks are stored in the cabinet on the external wall between Greens 1 & 2.
- Green 3 - Mats and jacks are kept in the locked cabinet on the external wall of the greenkeepers shed.
- Grippo and similar products such as spray chalk are available for purchase from the bar.
- Club uniform is available for purchase from the club. Club uniform is compulsory for Pennant and tournament players only.
- Social bowls is played in casual clothes.



## 7. Communication

Effective communication is essential within any club. We use the following methods of communication to keep our members informed and to promote club activities to our diverse community:

**Club Handbook** these are free and normally available from the Club each September. The Handbook lists the phone numbers of all bowling members and important Club information. You are encouraged to read the handbook thoroughly.

**Club Noticeboards** are used for dissemination of Club notifications, games etc.

### Club Social Media



**TeamApp** is used for internal Club communication. Register free and log on to this application to keep abreast of Club news, information and Pennant teams.

Find us here: <http://werribeebowls.teamapp.com>



**Club Website** for details of Club management, history, news, upcoming events and general public information.

Find us here: <http://www.werribeebowlsclub.com>



**Facebook** for promotion of Club activities to Members and the general public.

Find us here: <http://www.facebook.com/WBowls>



**Twitter** to communicate with our diverse community.

Find us here: <http://twitter.com/wbowls>



**Bowls Victoria** Website for regular updates and tournament information.

Find Bowls Victoria here: <http://www.bowlsvic.org.au>



## 8. Bowls Program @ The Hive

Club Operating Hours – Check the Noticeboards

WBC bowlers are welcome to practice at other times

<b>MONDAY</b>	Mid-morning to Close
<b>TUESDAY</b>	<ul style="list-style-type: none"> <li>○ Mid-Week Mixed Pennant (Sept-March) from 10am until approx. 3pm.</li> <li>○ Open Mixed Social Bowls played each Tuesday commencing at 10am over the winter months.</li> </ul>
<b>WEDNESDAY</b>	<ul style="list-style-type: none"> <li>○ Turkey Triples 12 Noon to approx. 4pm Ensure to register your name before 9am to get a game</li> </ul>
<b>THURSDAY</b>	<ul style="list-style-type: none"> <li>○ Greens Open – Pennant Practice after 3pm</li> <li>○ Twilight Bowls – Social bowls 6:30pm Ensure you register your name before 5pm to get a game</li> </ul>
<b>FRIDAY</b>	<ul style="list-style-type: none"> <li>○ Greens Open</li> <li>○ Barefoot Bowls – last booking times at 7pm</li> <li>○ 5:30-9pm over daylight savings period</li> </ul>
<b>SATURDAY</b>	<ul style="list-style-type: none"> <li>○ Pennant (Sept-March) from 1pm – 5pm</li> </ul>
<b>SUNDAY</b>	<ul style="list-style-type: none"> <li>○ Subject to Availability of the Greens</li> </ul>



## 9. Green Fees

- Green fees are payable for all organised club games with the exception of Club Championships for which an entry fee is required
- Green fees are payable for social bowls
- No green fees are payable when practicing.

## 10. Bowling At Other Clubs

Notification of bowls tournaments are advertised on the noticeboard and are available in the Tournament Flyers folder within the club. Tournaments are also advertised on the [Bowls Victoria](#) website.

**Club competition is encouraged for those who have made progress in learning the game and who are very keen to improve their skills.**

## 11. Pennant (Midweek & Saturday)

All members are encouraged to play Pennant as it is the fastest way to improve your game. If you wish to play Pennant you will need to be an affiliated member. Have a chat to one of the selectors noted below. New bowlers are always welcome @ The Hive.

Saturday Pennant Selector Chairperson  
Midweek Pennant Selector Chairperson

### **Pennant Selection**

The selectors have been elected by the bowling members and, accordingly, the Club expects members to respect their decisions. If you are not happy with your selected position, it is very important for you and the Club that you speak to the respective Chairperson who will arrange a meeting to discuss your grievance at a mutually convenient time.

### **Availability/Unavailability for Pennant**

Pennant players are expected to make themselves available each week. Should this not be the case, please notify a Selector immediately or add your name to the Unavailable list on the noticeboard as last minute changes can have a domino effect on selected teams.

### **Pennant Duty Rinks**

Each week there is a Pennant duty rink. The rink set up only takes a few minutes. A list of duties is available on the noticeboard.



## 12. Club Championship Events

Affiliated members are encouraged to enter the Club Championship events throughout the season. These events provide a great learning opportunity and are played in a friendly manner. Enter your name on the lists as they appear on the noticeboards.

## 13. Liquor License & Smoking

**Smoking** (including e-cigarettes) is only permitted in the designated smoking areas. When any organised junior bowls event is taking place, the Department of Health effectively bans smoking around the greens (inclusive of the designated areas).

**Consumption of alcohol** is not permitted during pennant games on the greens. Responsible consumption of alcohol is permitted in moderation along the banks of the greens.

**Food** can be brought onto the premises however due to Liquor Licensing Regulations no alcohol can be brought onto the premises at any time.

## 14. Volunteering

Our Club is run by volunteers of different skillsets and interests. Please look out for opportunities to volunteer and/or perhaps consider doing the small but important jobs around the Club e.g. putting out and taking in the flags, rubbish removal, gardening, cleaning, putting out or returning tables and chairs from the undercover area to the bowls shed at the conclusion of the day.

If you have a particular skill or interest please feel free to have a chat to a Committee member to volunteer your services. A little help from everyone is all that is required to make things run smoothly for the benefit of all Members. Many hands make light work!

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## 15. Mobile Phones

Before commencing a game all mobile phones, pagers and other electronic devices should be switched off for the duration of the game.

## 16. Clothing

Bowls Victoria have a strict **Dress Code Policy** which is displayed on the noticeboard. If you have any concerns, please see the Club Secretary.

## 17. Inappropriate Language

Inappropriate or offensive language is common today however it should not be used by players out of frustration, anger, disappointment or in celebration either on or off the greens. If you notice someone who is beginning to behave in an inappropriate manner take them aside and calmly remind them of their obligation. **Bowlers are required to act in accordance with the Code of Conduct at all times.**

## 18. Reference

Rules and Regulations of the sport can be referenced at [The Laws of the Sport of Bowls - Crystal Mark Third Edition](#)

## 18. Document Review

This guide will be reviewed annually on or about 1<sup>st</sup> of July each year by the Bowls Committee or as appropriate.