

# WERRIBEE BOWLS CLUB

Chirside Park, Watton Street, Werribee VIC 3030 Phone: 9741 3229



## VENUE HIRE AGREEMENT FORM

Hirer's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Function: \_\_\_\_\_ Mobile: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

<b>Date:</b> ____/____/____	<b>Time:</b> ____ am/pm	<b>until</b> ____ am/pm
<b>Set up time:</b> ____ am/pm	<b>Floor Plan:</b> Y / N	<b>Guest numbers:</b> _____
<b>Catering:</b> Y / N _____	<b>BBQ Hire:</b> Y / N	
<b>Bar Tab:</b> Y / N	<b>Details:</b> _____	

Optional: **Lawn Bowls:** Y / N No of participants: \_\_\_\_\_

Details: .....

Additional information: *(eg. special requirements, Jukebox, other details, etc)*

<b>SECURITY BOND RETURN:</b> Please include your bank account details for EFT return of security bond.
Name: ..... BSB: ..... A/C: .....

### OFFICE USE:

DESCRIPTION	AMOUNT incl GST	DATE	CLUB Receipt/REF #
Venue Hire	\$		
BBQ Hire	\$		
Deposit	\$		
Bond	\$		
BALANCE:	\$		

BOND Returned:	\$	/ /2022	#
Signatures: WBC member		Hirer:	

Terms & conditions govern the use of the Werribee Bowls Club Inc. ABN 80401040332 for private hire. Please read them carefully since acceptance of them is a requirement of your booking confirmation.