



# **WERRIBEE BOWLS CLUB Inc**

## **COVIDSafe Plan 2021**

COVID 19 will be with us for some time, so it's important that our club has a continued plan to keep your Club and workplace healthy, safe and virus-free. Werribee Bowls Club Inc adheres to the National COVID-19 Safe Work Principles to guide us and ensure that our club is a healthy and safe place. Additional guidelines for continuing the sport of lawn bowls are regularly received from Bowls Victoria. This plan details how our club will ensure all relevant directions are followed to minimize the chances of transmission, protect the health system and save lives.

### **HELP STOP THE SPREAD.**

We ask that all patrons practice good hygiene and please stay home if unwell.

Maintain social distancing, wherever possible.

Masks are no longer mandatory, however one must be readily available in case a situation arises. Please carry your mask with you at all times.

Everyone is required to sign the contact register located at entry points upon entry.

#### **GENERAL INFORMATION:**

##### **SOCIAL DISTANCING**

- a process to ensure compliance with 1.5m social distancing rule

Signage has been placed around the workplace to remind our patrons to keep at least 1.5m distance, whenever possible or required to do so. Management and staff will ensure the maximum safe capacity is not exceeded. Deliveries are to remain contactless.

##### **SAFE HYGIENE PRACTICES**

- enhanced hygiene practices, including signage

Have hand sanitizer stations at entry and exit points and around the club Ensure bathrooms are well stocked with hand wash and paper towel. Display posters in bathrooms and around clubhouse with instructions on how to hand wash and limit the spread of germs. This includes not touching the face, sneezing into their elbow, staying home if feeling sick and no shaking hands or touching objects unless necessary.

- enhanced sanitizing measures

Ensure any areas frequented by member/visitors are cleaned at least daily with detergent or disinfectant. Clean frequently touched areas and surfaces several times a day with a detergent or disinfectant solution or wipe. This includes EFTPOS equipment, handrails, tables, counter tops, door knobs, sinks and keyboards. Instruct members/visitors to clean personal property that comes to the club, such as sunglasses, mobile phones and iPads with disinfectant, such as sanitising spray or disinfectant wipes.

- face masks or face coverings

Wearing a face covering/masks are no longer a mandatory procedure, however each person is required to have one available in case a situation arises.

### **CONTACT REGISTERS**

- a record will be kept of everyone who is using the facility

All patrons - members and visitors are required to check into our Club scanning our QR code upon entry or alternatively, please sign in to the Club Contact Register providing your name and contact phone number. This is a requirement to assist in the management if a COVID-19 case were to arise.

### **INDOOR CAPACITY RESTRICTIONS**

At this stage, under these restrictions, we can permit a total of **120** patrons at any one time within our venue. These new restrictions came into effect from 6 December 2020. We have two (2) separate areas, if required.

Area One: Includes Public Bar area and Club Lounge

Area Two: Includes Function Room

### **ADDITIONAL INFORMATION to ensure COVID safety of our staff and patrons.**

- Signs will be erected at each point of entry to an area within the Club displaying the maximum capacity approved for that area, if required. This will be monitored and enforced by management.
- Furniture is not to be moved without permission from management.
- Alcohol-based sanitiser will be available in several areas of the Club and around the greens.
- Additional cleaning throughout the day as well as wiping down tables and railings

- Group seating will be limited and seating will be spaced apart to ensure social distancing is maintained
- Our team will be actively monitoring all areas of the Club to ensure that social distancing is being observed and will ensure compliance as well as promoting good personal hygiene.
- Encouraging patrons to use EFTPOS in place of cash where possible.
- Bolstering our COVID-safe cleaning schedule.
- Staff and volunteers are required to have their temperature checked before starting their shift.
- We ask that anyone who is unwell or has come into contact with someone who is unwell to refrain from attending the Club.
- If we have any reports of staff, members or guests that have frequented Werribee Bowls Club that have since been diagnosed with COVID 19, the Club will inform Victorian Department of Health and Human Services immediately and await further instruction.
- Please observe good personal hygiene including washing your hands regularly, covering coughs and sneezes with the inner elbow or clean tissue. Avoid touching the face, eyes, nose, or mouth and refrain from physical contact with others such as hugging or shaking hands.

*Our venue will adhere to comprehensive health and safety standards designed to protect you and our team.*

As further changes are made to the restrictions, I will pass these on to you. We look forward to you returning to our venue and by helping us in stopping the spread, we will return to a new form of normalcy sooner. Now more than ever, it is important that we all band together to do the right thing. Please exercise caution and maintain respect for each other including our staff as we navigate through these unprecedented times together.

Sincerely,



George Cairns

WBC President